



WORKSTATION** - Desk	Option 1			Option 2			Option 3			Comments
	YES	NO	d/n	YES	NO	d/n	YES	NO	d/n	
Ergonomic Requirements										
Is the work surface is stable? No wobbling desks!			X	X			X			
Can the computer monitor and keyboard be centered in front of the user?	X			X			X			
Can a negative-tilt keyboard tray be attached below the desktop?		X		X						Not needed
Can the mouse be positioned close to the side of the user's body so that elbow angle is between 90-110 degrees? <i>(Is there ample workspace close to the user to place the mouse? Can the mouse tray be raised and lowered?)</i>		X		X			X			
Can a document holder be positioned close to the computer screen?		X		X			X			
Functional Requirements										
Can each workstation accommodate 19" monitors? <i>(Monitors measure 20" x 20", and weigh approximately 25 pounds)</i>	X			X			X			
Is the workstation ADA compliant? <i>(The work surface must be 32" above the floor.)</i>	X	X		X			X			Side of option 1 may be problematic
Does each workstation have ample work area for users?		X		X			X			

(36" W x 32" D)									
Does each workstation accommodate cables in a safe manner?	X			X			X		
Can the computers be covered so that food and drinks are not spilled on them?	X			X			X		
Can the computer monitors and CPUs be locked to workstation?	X			X			X		
Can the keyboard and mouse be "put-away" when not in use?	X			X			X		
Is the desk durable? (<i>The desk needs to withstand multiple users and last for an extended amount of time.</i>)		X		X			X		
Is there enough space for the monitor to move up and down? (<i>18-34" above table.</i>)		X		X			X		
Can users see the large instructional screen while working at their personal computer without rotating their neck more than 90 degrees? (<i>Desk height should not block user's view of screen</i>)			X	X			X		
** The desk height, chair height, keyboard tray, and footrest must work together to support the user's body dimensions.									
* d/n = (don't know) - not enough information to assess this requirement									